

Hand Eye Society  
 2012 Annual General Meeting – Minutes  
 March 17<sup>th</sup>,2012

**Hand Eye Society General Meeting  
 2012 Annual General Meeting - Minutes  
 March 17, 2012, 3:55**

Location	Bento Miso #300 - 862 Richmond Street West Toronto, ON M6J 1C9 Canada
Members of the Board of Directors in Attendance	Jim Munroe (JM) Miguel McCormack Sternberg (MMS) Mare Sheppard (MS)
Members of the Advisory Board in Attendance	Raigan Burns (RB) Mark Rabo (MR) Emily McGinley (EM) Alex Jansen (AJ)
Minutes Taken By	Miguel Sternberg

Agenda Item	Discussion	Action Items/Decisions
1. Call to Order	- JM calls the meeting to order at 3:55	-MS seconds 2012 AGM CALLED TO ORDER
2. Introductions	- JM introduces the board of Directors to the Floor (JM MS and MMS introduced) - Members of advisory board introduced.	JM MS and MMS introduced Members of advisory board introduced.
3. Approval of the Agenda	JM motions approval of the agenda. JM notes addition of adjournment to the agenda.	- MSS seconds - All in favor 2012 AGM AGENDA PASSED
4. Overview of Organization and Review of 2011 Activities	<b>Partnerships:</b> - JM states that these are a brief overview... please raise questions only if it's important to HES (not just curiosity). - JM lists several organizations HES worked with in the last year. (TIFF Nexus, Mississauga Celebration Square, TAIS, CSI, Gamercamp, TOJam, Recess.to, D-Pad, Game Prototype Challenge, Toronto Skillswap and Dames Making Games) <b>Projects:</b> - JM lists events/projects. (DEI, Peripherals Initiative, Torontron High Roller at TCAF, Torontron Twinstick at the TAAFI Gala and TO Underground Cinema, HES t-shirt, hoodie and postcards, move toward non board member programmed socials).	

	<p><b>Administration:</b></p> <ul style="list-style-type: none"> <li>- JM changing from informal to formal structure including bylaws which will be public soon.</li> <li>- JM engaged accountant to file July 31 end of year taxes.</li> <li>- JM we now have a second signatory to our cheques (MS)</li> </ul> <p>- Question: when does the year start.</p> <ul style="list-style-type: none"> <li>- JM For purpose of AGM starting September 23, 2010 to present.</li> </ul>	
5. Presentation of 2011 Financial statements	<ul style="list-style-type: none"> <li>- Question where did money to incorporate come from?</li> <li>- JM: from previous arts grants we'd received, incorporation costs were not high.</li> </ul> <p>- JM reviews financial statement on projector</p> <ul style="list-style-type: none"> <li>- Question does the two signatories for the cheque reduce cost of D&amp;O liability insurance?</li> <li>- JM No but may in future will investigate.</li> </ul> <ul style="list-style-type: none"> <li>- Question what were the banners and do we own them?</li> <li>- JM Yes but most of those were one off printings for the arcade cabinets. We do own one \$100 standee now.</li> </ul> <ul style="list-style-type: none"> <li>- Question what is the difference between Consultancy fees and general TIFFnexus fees.</li> <li>- JM not much difference, the Consultancy was more of an honorarium the other was based on calculated hours.</li> </ul> <ul style="list-style-type: none"> <li>- Question when remaining TIFFnexus projects will be discussed</li> <li>- JM gives overview MMS will give details on Comics vs Games later.</li> </ul>	JM will look into reducing future cost of D&O liability insurance given we now have two cheque signers.
6. Approval of 2011 Financial Statements	<ul style="list-style-type: none"> <li>- JM Moves to accept 2012 financial statements.</li> </ul>	<ul style="list-style-type: none"> <li>- MS seconds motion</li> <li>- All in favor</li> </ul> <p>2012 FINANCIAL STATEMENTS ACCEPTED</p>
7. Appointment of Accountant and Exemption From Audit	<p>JM explains the various forms of financial scrutiny we can undergo: notice to reader, review engagement or audit.</p> <p>JM because we make under \$100k we can do the lowest form (notice to reader for \$1000-2000) so long as the membership agrees. This will have to be done every year.</p> <p>JM all TIFFnexus items will be audited on their end.</p> <p>Question: confused about what the \$1000 was for?</p> <p>JM goes over types of scrutiny a second time.</p> <p>JM Moves to have HES undergo a notice to reader instead of an audit.</p>	<ul style="list-style-type: none"> <li>- MMS seconds motion</li> <li>- All in favor</li> </ul> <p>MOTION TO UNDERGO A NOTICE TO READER INSTEAD OF AN AUDIT PASSED</p>
8. New Business	<ul style="list-style-type: none"> <li>- JM is there any new business members in attendance would like to raise?</li> <li>- Ryan talks about ontariointeractive.com</li> <li>- Randy explains Skillswap and is looking for people to give talks.</li> </ul> <ul style="list-style-type: none"> <li>- Skot asks about Board Members and how they are elected.</li> <li>- JM info will be posted soon and will be important for next year.</li> </ul>	

9. Adjournment

- JM moves to Adjourn the meeting.

MEETING ADJOURNED 4:30PM